



GENERAL

Healthy Marathon County is committed to making Marathon County the healthiest county in Wisconsin. Our members, who live and work in Marathon County, collaborate with community partners to build systems, environments, and a culture that supports health and wellness.

Vision Statement

Marathon County will be the healthiest county in the state of Wisconsin.

Mission Statement

Healthy Marathon County is a community catalyst to improve the health of Marathon County residents through individual, organizational, and community involvement.

Value Statement

- Healthy Marathon County works collaboratively with community partners, the Marathon County Health Department, and the Board of Health to build systems, environments, and a culture that supports health.
- Healthy Marathon County is representative of the community and is welcoming of different perspectives and experiences.
- Healthy Marathon County understands the health of a community is complex and intrinsically linked to the social, economic, and environmental conditions of a community.

Objectives

Healthy Marathon County is focused on making a positive difference in the health of individuals and communities. This is done through:

- Engaging stakeholders and forming partnerships to address priority community health issues in a coordinated manner.
- Conducting a community health assessment to identify community health priorities in cooperation with the Marathon County Board of Health.
- Creating plans of work and garnering the support of all Healthy Marathon County members in the implementation of plans, including the identification of best practices and performance measurements.
- Identifying and leveraging resources needed to sustain community improvement efforts that maximize community assets.
- Evaluating impacts and realigning plans of work to ensure community targets are met.
- Communicating outcomes and celebrating successes with stakeholders and the community.

Healthy Marathon County utilizes a collective impact framework to guide the implementation of stated objectives, ensuring backbone functions are effective to:

- Guide vision and strategy to set a common agenda for Marathon County
- Support aligned activities by facilitating partnerships that impact priority health issues,
- Establish shared measurement practices in support of health status indicators,
- Build public will by promoting priority health issues among community members,
- Advance policy by educating public policy makers of priority health issues, and
- Mobilize funding to support action teams and other health coalitions initiatives

Non-Discrimination Statement

Healthy Marathon County does not discriminate on the basis of race, ancestry, color, age, familial status, handicap, religion, gender, sexual orientation, marital status, lawful sources of income, national origin, or any other discriminatory practice prohibited by the state or federal law.

COMPOSITION AND STRUCTURE

Healthy Marathon County is made up of alliance members representing various sectors of Marathon County and designated staff from Marathon County Health Department. Representatives from coalitions in support of one or more of the community health priorities are strongly encouraged to attend Healthy Marathon County meetings.

Alliance Members

Healthy Marathon County Alliance is made up not less than nine (9) or more than twenty-one (21) voting member. Members represent multiple sectors of the community and include the community at large, area businesses, community investment and improvement organizations, healthcare entities, and area health coalitions. Members may be any person age 18 and older who has a demonstrated interest in the promotion of community health in Marathon County.

Standing seats include the Marathon County Health Officer or designee, a representative from the United Way of Marathon County, and from each of the major health care organizations (Ascension Saint Clare's, Aspirus, Bridge Community Health Clinic, and Marshfield Clinic Health Care System). These members are identified by their organizations as part of the annual nominations process.

Executive Committee

The Executive Committee is made up of the President, Past President, Vice President, Treasurer, and Health Officer. A member of the Marathon County Health Department staff provides administrative support to the Executive Committee. Voting members of the Executive Committee may act on behalf of the Alliance between meetings, following the mission of Health Marathon County and with subsequent notice to Alliance members.

Nominating Committee

The Past President is the Chair of the Nominating Committee. The committee includes a minimum of two other voting members of the Alliance. The main responsibility of the Nominating Committee is to present a slate of officers and members annually at the November meeting for election and approval.

Work Groups and Ad Hoc Members

Work Groups and Ad Hoc members may from time to time be designated by the Alliance. These work groups and ad-hoc members may consist of persons who are not members of the Alliance. Work groups and Ad Hoc members may act in an advisory capacity to the Alliance and may be under the age of 18.

Designated Staff Support

Healthy Marathon County Alliance has designated staff to ensure backbone functions are in place and effective. The designated staff support organization includes, but is not limited, to the Marathon County Health Department.

Healthy Marathon County works collaboratively as a facilitator and change agent within the county to address community health priorities:



EXPECTATIONS AND DUTIES

All members of Healthy Marathon County Alliance are expected to contribute by:

- Aligning strategies being advanced by Healthy Marathon County within their community sphere of influence, sector, and/or organization
- Identifying and securing needed resources (human, financial and influential) to further the work of Healthy Marathon County
- Educating on Healthy Marathon County public policy initiatives within their organization, sector, and/or community sphere of influence
- Bringing personal and professional experience and expertise to the group.
- Preparing for and participating in meetings with recommended reading/review of discussion documents
- Declaring perceived or actual conflicts of interests.

Duties of the President

The President presides at all meetings and participates in committee and/or work group meetings as needed. In addition, serves on the Executive Committee.

Duties of the Past President

The past President is the Chair of the Nominating Committee. In addition, serves on the Executive Committee.

Duties of the Vice President

In the absence of the President, or in the event of his/her inability or refusal to act, the Vice President performs all the duties of the President. The Vice President serves as President Elect in year 1, President in year 2, and Past President in Year 3. In addition, serves on the Executive Committee.

Duties of the Treasurer

The Treasurer:

- Acts as the liaison between Healthy Marathon County and the Fiscal Sponsor
- Routes funds received and payments requested through the Executive Committee and the Fiscal Sponsor
- Provides Alliance members with regular quarterly financial reports

In addition, serves on the Executive Committee.

COMPENSATION, ELECTION, TERMS OF OFFICE, AND VACANCIES

Compensation

Alliance members, the Executive Committee, Work Group members, and Ad Hoc members serve without compensation and in a strictly volunteer capacity. Marathon County Health Department and other organizations that are staff to Healthy Marathon County and/or coalitions are compensated only per their staff position and wage and not by Healthy Marathon County. Alliance members are allowed reimbursement of expenses incurred in the performance of their duties with prior approval of two Executive Committee members.

Nominations

Any Alliance member has the right to make nominations and is encouraged to work with the Nominating Committee.

The nomination of Alliance members and slate of Executive Committee members is presented and elected at, or prior to the Annual Meeting. Approval is achieved by a simple majority vote of members present. Each voting member will cast one vote per candidate, and may vote for as many candidates as the number of candidates to be elected. Ad Hoc members may be appointed at any time during a calendar year.

Terms of Office

Alliance members serve a term of three (3) years with no term limits.

Removal and Resignation

Any member may be removed, either with or without cause, at any time by an affirmative vote of two thirds (2/3) of the Alliance members present at the meeting. Any member may resign at any time by giving written notice to the President.

Vacancies

- All vacancies are filled by Alliance members.
- If an Alliance member chooses to not renew subsequent terms, an individual from the community will be elected to complete a new three (3) year term.
- If an Alliance member resigns prior to their term ending, an individual from the community may be elected to complete the remaining term of the vacating member.
- In the event of vacancy in any office other than President, the vacancy may be filled temporarily by appointment by the President until such time as the Alliance members fills the vacancy.

MEETINGS AND VOTING

Meetings

Meetings are presided over by the President, or, if no such person has been so designated or, in his/her absence, the Vice President or, in the absence of each of these persons, by a chairperson chosen by a majority of the Alliance members present at the meeting.

Community groups, organizations whose mission and/or work is in support of one or more of the strategies of Marathon County Community Health Priorities are encouraged to make requests to Healthy Marathon County and attend meetings as needed. Representatives from coalitions are strongly encouraged to attend meetings to learn of opportunities for alignment, educate Healthy Marathon County on public policy issues, and request support and action to advance their goals.

An Annual Meeting is held each December.

Regular meetings are determined by Alliance members on an annual basis and will be held a minimum of four times per year. The meeting place and agenda are determined and communicated prior to each meeting.

Regular meetings of the Executive Committee are determined by the Executive Committee based on the work of the committee. The meeting place and agenda are determined and communicated prior to each meeting

Special meetings may be called by the Health Officer, any Executive Committee member, or by any two voting Alliance members. Such meeting will be held at a place determined prior to the meeting and communicated with sufficient notice for members to attend.

Notice of Meetings and Meeting Agendas

Regular Meetings: the regular meeting schedule is determined at the Annual Meeting. Notice and agenda are provided by Marathon County Health Department staff at least 1 week prior via mail and/or email.

Special Meetings: At least one-week prior notice will be given by Marathon County Health Department staff to Healthy Marathon County. Such notice may be oral or written, may be given personally, by first class mail, by telephone, or by email and will state the place, date, and time of the meeting and the matters proposed to be acted upon at the meeting

Voting/Quorum for Meetings

A quorum consists of a simple majority of the voting Alliance members of for all meetings (regular, annual and special.) Where a quorum exists, action may be taken by a simple majority vote of Alliance members

present, except as otherwise provided in the Charter. Action may be taken between meetings by majority vote, either electronically or in writing of Alliance members.

FISCAL SPONSOR

Healthy Marathon County has a Fiscally Sponsored Fund at the Community Foundation of North Central Wisconsin. Fiscal Sponsorship is an affiliation or alignment between Healthy Marathon County that does not have not-for-profit status and the Community Foundation of North Central Wisconsin that is identified by IRS rules as a not-for-profit entity. The fiscal sponsor accepts and manages the Healthy Marathon County fund and is accountable for all receipting, reporting and financial accounting of the fund.

MAINTENANCE OF RECORDS

The designated organization's staff is responsible for recording and maintenance of Healthy Marathon County and Executive Committee records, including financial records.

Healthy Marathon County records to be maintained includes:

- Minutes of all meetings of indicating the time and place of holding such meetings, whether regular or special, how called, the meeting notice given, and the names of those present and the proceedings thereof;
- A register of its members, if any, indicating their names and addresses and, if applicable, the class of membership held by each member and the termination date of any membership;
- The Healthy Marathon County Charter document, and its amendments, which will be provided annually to all members.
- Fiscal sponsor agreement and records received from the Fiscal Sponsor.

AMENDMENTS

Amendments to this Charter can be adopted by majority vote of Alliance members.

DISSOLUTION

Dissolution of Healthy Marathon County can occur voluntarily upon approval by the majority of its Alliance members. The plan of dissolution must include how the assets are to be distributed after all creditors have been paid.

DISTRIBUTION OF ASSETS

Upon the dissolution of Healthy Marathon County, its assets remaining after payment, or provision of payment of all debts shall be distributed for one or more of the purposes meeting the mission statement of the organization. Distribution will occur upon approval by the majority of Alliance members